

LOXHORE PARISH COUNCIL MEETING

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Minutes

Date: Thursday 4th January 2018

Venue: Loxhore Village Hall

Present: Mike Matthews {Chairman}
David Smith {Vice Chairman}
Chris Bryars {Councillor}
Carole Delve {Councillor}
Julie Moir {Councillor}
Malcolm Prowse {ND Councillor}
Syd Delve {Treasurer}
Mike Batson {Parishioner}
Mike Bowden {Parishioner}
Ray Comer {Parishioner}

Minuted by: Priscilla Gellatly {Clerk}

The Chairman opened the meeting at 18:00, welcoming all those present.

1. Apologies: There were no apologies.
2. Declarations of interest: There were none.
3. All councillors present agreed that the minutes of the previous meeting held on 16th November 2017 were a true and accurate record of that spoken and the Chairman signed accordingly.

4.0	<u>Action points from previous meeting dated 16th November 2017</u>	
4.1	4.0 Local Needs Survey Following the Rural Alliance meeting held on 12 th December 2017 an application has been made for lottery funding and for funding from Jeremy Mann (Head of Environmental Health and Housing at NDC) in order to carry out the survey.	Open
4.2	5.1 Parish Clerk Priscilla Gellatly has offered to continue as temporary Parish Clerk until a new permanent replacement can be appointed.	Closed

4.3	<p>5.3 Parish Grant and Precept 2018/19</p> <p>The precept requested following the November meeting was £442.91 and this amount has been agreed by NDC. The Clerk will complete and return the form to accept this. MM stated that the Parish Council has sufficient funds to cover the reduced income from this smaller precept (it was £600 for the previous two years) and the reduction from £304 to £152 in the Parish Grant. The lower precept will mean that the Council Tax for a Band D property will reduce from £7.21 in 2017/18 to £5.20 in 2018/19.</p> <p>DS stated that he had contacted Kate Johnson at NDC with regard to the TAP funding application. One of the requirements for getting the funding was that the Parish Council should have up-to-date Standing Orders. These are now in place (see §5.2) and the funding has been agreed. DS explained that the Parish Council can claim up to £170.50 to cover the ongoing costs of the Lengthsman (Jim Barr) but this can only be for the period 22.12.17 to 31.03.18. There is plenty of work to be done at this time of the year, clearing drains etc. so the funding will be very welcome.</p>	Closed
4.4	<p>5.4 Planning Application 64005 Primrose Cottage, Loxhore</p> <p>MP stated that no decision has been made on this application but that a 106 agreement would form part of the conditions.</p>	Open
4.5	<p>6.0 Treasurer's Report</p> <p>MM gave an update about the promised provision of five years of completely free faster broadband to premises in Bratton Fleming (Village Hall, School and Sports Club) and in Loxhore (Village Hall, Katri Park and Methodist Chapel). He stated that he had asked CB to produce a report to itemise the work that Lineal Software Solutions Ltd. has completed thus far, set against the payments that Lineal has received from the Parish Council. He said that The Round House has been used as a 'staging post' instead of Katri Park. The Clerk's house has been connected. As the replacement Clerk will live at a different location, this property does not qualify for five years free service from the funds paid to Lineal, but the Clerk can claim for the monthly payments from the Parish Council Transparency Funding.</p> <p>JM enquired whether the system could be extended to other properties, such as Oak Cottage and Little Silver in Lower Loxhore and to properties in Loxhore Cott. MM said that no additional people had contacted him when he explained what was possible a few years ago but he suggested that JM should ask Chris Harrington to send another reminder. The Connecting Devon and Somerset voucher scheme is no longer in operation so the work would need to be totally funded by any interested parties. If people from Loxhore Cott wanted the system, a repeater aerial would need to be installed on a suitable property, possibly on Arlington Lodge. This would need permission from the National Trust so MM will contact Anna Chylak, who manages the estate, to discuss this.</p>	CB JM MM
4.6	<p>7.0 Chairman's Business</p> <p>DS stated that he had reported the flooding to Devon Highways. They had had similar reports from other people and will take appropriate action. The regular flooding at Valley Cottage is probably caused by a collapsed drain, which would need substantial work to repair. Funds for this type of work are limited and MP suggested that DS should contact Andrea Davis to see what can be done. Mike Bowden spoke about the on-going subsidence of parts of the highway and about the potholes. The Parish Workforce has cold fill material for potholes but this cannot be used in the current weather conditions. DS will speak with Mike Bowden to establish the problem locations and then send in a report to Devon Highways.</p>	DS

6.0	<p><u>Treasurer's report</u> The Treasurer submitted his report for the period 17.11.17 to 04.01.18</p> <p>Bank balance at 17.11.17 5507.25</p> <p><u>INCOME</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>NDC Parish Grant</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>NDC Precept</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>NDC Grant Assistance</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>HMRC VAT Refund</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>NDC Grant re. Broadband</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>DCC Highway Maintenance Funding</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>NDC Grant towards WiFi</td><td style="text-align: right;"><u>0.00</u></td><td></td></tr> <tr><td></td><td style="text-align: right;">0.00</td><td style="text-align: right;">5507.25</td></tr> </table> <p><u>EXPENDITURE</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>DALC Subscription</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>Clerk's Expenses</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>Village Hall Maintenance Grant</td><td style="text-align: right;">104.00</td><td></td></tr> <tr><td>PCC Burial Ground Grant</td><td style="text-align: right;">200.00</td><td></td></tr> <tr><td>Snow Clearing</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>Highway Maintenance Fund - purchase tools</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>Transparency Code (Website etc.)</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>Lineal Software re. Broadband</td><td style="text-align: right;">0.00</td><td></td></tr> <tr><td>John Lewis voucher</td><td style="text-align: right;"><u>50.00</u></td><td></td></tr> <tr><td></td><td style="text-align: right;">354.00</td><td style="text-align: right;">5153.25</td></tr> </table> <p><u>RING-FENCED</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>P3 fund</td><td style="text-align: right;">186.00</td><td></td></tr> <tr><td>Transparency Code Fund</td><td style="text-align: right;">498.35</td><td></td></tr> <tr><td>Parish Maintenance Fund</td><td style="text-align: right;">198.00</td><td></td></tr> <tr><td>Highway Maintenance Fund</td><td style="text-align: right;"><u>3021.66</u></td><td></td></tr> <tr><td></td><td style="text-align: right;">3904.01</td><td></td></tr> </table> <p>Leaves 1249.24</p>	NDC Parish Grant	0.00		NDC Precept	0.00		NDC Grant Assistance	0.00		HMRC VAT Refund	0.00		NDC Grant re. Broadband	0.00		DCC Highway Maintenance Funding	0.00		NDC Grant towards WiFi	<u>0.00</u>			0.00	5507.25	DALC Subscription	0.00		Clerk's Expenses	0.00		Village Hall Maintenance Grant	104.00		PCC Burial Ground Grant	200.00		Snow Clearing	0.00		Highway Maintenance Fund - purchase tools	0.00		Transparency Code (Website etc.)	0.00		Lineal Software re. Broadband	0.00		John Lewis voucher	<u>50.00</u>			354.00	5153.25	P3 fund	186.00		Transparency Code Fund	498.35		Parish Maintenance Fund	198.00		Highway Maintenance Fund	<u>3021.66</u>			3904.01		Closed
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7.1	<p>Western Power Distribution</p> <p>Following an email from Western Power on 28th December 2017 the Parish Council will now be a Stakeholder in Western Power. It will now get a newsletter with information of all works in the local area and will be invited to events and workshops.</p>	Closed																																																																					
8.0	<p><u>Next meeting</u></p> <p>The Chairman closed the meeting at 19:05, thanking everyone for attending. The next meeting will be held on Thursday 1st March 2018 at 18:00 in the Village Hall.</p>	Closed																																																																					

Minutes approved by Chairman..... Date