

# wa LOXHORE PARISH COUNCIL MEETING

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## Minutes

Date: Thursday 2<sup>nd</sup> September 2021

Venue: Loxhore Village Hall

Present: Chris Bryars {Chair}  
Mike Young {Vice Chair and Clerk}  
Carole Delve {Councillor}  
Jane Vanstone {Councillor}  
Suzanne Smith {Councillor}  
John Richmond {Parishioner}

Minutes taken by: Mike Young {Clerk}

The Chair opened the meeting at 18:30.

1. Apologies: Councillor Andrea Davis
2. Declarations of interest: None
3. All councillors who had been present agreed that the minutes of the previous meeting held on 22<sup>nd</sup> July 2021 were a true and accurate record of that spoken and written. The Chair signed accordingly.

4.0	<b><u>Action points from previous meeting dated 22<sup>nd</sup> July 2021</u></b>	
4.1	<p>Additional potential flooding is possible and potential road closure due to erosion of edge of road near Oak Cottage. Clerk to log the problem on the DCC interactive reporting system which AD informed the PC goes straight to the contractor. Post meeting the clerk did this and DCC reference is W191274282. Response received as Highway's officer had visited. No immediate danger but he will seek funds to strengthen the bank. Clerk will monitor. Further erosion has since occurred and all are urged to upgrade the matter on the Devon Highways website using the reference number above. (5 March 2020) CD has emailed DCC Highways as further erosion. (Nov 2020)</p> <p>The boundary wall of Corner cottage, Lower Loxhore has collapsed into the stream. Clerk to write to owner asking that the debris be removed from the stream to prevent potential flooding problems. MY met Mr Richmond who said that the wall had been collapsed for a few years but he would look at it. His more immediate concern is the undercutting of his boundary by the water from the large pipe under the road issuing into the stream at 90 degrees and eroding his bank. He is thinking of using the Gabion baskets to shore up his land and stop the erosion. Chair also wrote and Mr Richmond's reply is attached annex A. Council discussed the matter and it was stated by the highways councillor that some stones had fallen recently adding to the ones already fallen. Clerk to</p>	ALL

	<p>write to Mr. Richmond accordingly with the County guidelines that clearly state that the landowner is responsible for the hedgerow and any water course along the boundary. (July 2021) Clerk provided details to Mr Richmond and subsequently met him and his son-in-law who will become the legal owner. They accept that the stream is their responsibility (but not the verge next to the road) and will continue to monitor fallen stones at the top and also get the undercut into their land sorted where the water crosses from the ram. Mr Richmond was invited to speak and he reiterated his intention to maintain everything that he is responsible for and has appointed a contractor to shore up his boundary where the water flows from the ram. He mentioned that when there is heavy rain that the amount of flow now regularly exceeds the capacity of the pipes under the road from the ram and also opposite Oak cottage where the stream enters his land. Clerk will write to Devon Highways for them to consider upgrading the pipes.</p>	Clerk Closed									
4.2	<p>(Nov 2020 Para 7.3) P3 report reminder has come. Report due by February 2021. JV will be walking all paths over next few weeks and documenting any problems including an inventory of signs that cannot be read. P3 have offered stick on replacements and JV has indicated she can affix these to the signs. They have also given contact for contractor who can replace the damaged posts by the Methodist chapel, the pathway sign opposite Mr Baiment's house pointing up to Mr M Batson's house and the one on Loxhore Cott road that leads up to Longpot Lane behind the old quarry. (6 May 2021) JV has submitted the report (attached at Annex A). Financial details have not been completed as the subcontractor has not provided his estimate for the repairs. Signposts have now been fixed successfully after one was mounted the wrong way round. JV meeting soon with P3, Highways and possibly a contractor to discuss gullying on many paths and possible concrete at end of Red Lane. CB will ask Mike Matthews if he would consider planting a hedgerow along his/Tom Matthews boundary to help with preventing erosion and spoil coming down Bratton Lane.</p> <p>JV mentioned that she has been made aware of a possible old footpath near the church that might be resurrected. She is waiting for the old maps to be presented and will report back to council. She has also been informed of discourteous bike behaviour on one bridleway where it crosses a farm yard. This will be monitored. (July 2021) DCC have not yet held the meeting above, JV will chase them again re meeting and extra signpost facias as not enough were sent. CB has yet to contact Mike Matthews but will do so. JV has had nothing further on old footpath nor the bikers. (2 Sept 2021) JV keeps trying to contact P3 at DCC but never gets a response. She will keep trying. CB contacted Mike Matthews who will look to installing a hedge as suggested.</p>	JV									
4.3	<p>(March 2020 para 7.2) Clerk asked if efforts could be made to find a Parish Clerk again as he is due to take the chair in May and cannot do Chair and Clerk July. (Nov 2020) Efforts continue to find a Parish Clerk. MY will not now be taking chair until May 2021 at the earliest. The potential candidate that the clerk had approached has declined. All to see if they can identify a candidate. (6 May 2021) As CB has kindly offered to remain as chair, MY can continue as clerk but we do need to find someone for this duty. All please continue to canvas a likely candidate, (NB: Does not have to be a parishioner) (Sept 2021) Ongoing.</p>	ALL									
5.0	<b><u>Matters arising from meeting dated 22 July 2021</u></b>										
5.1	County Council News. NIL	Closed									
5.2	District Council News. Nil	Closed									
6.0	<b><u>Finance</u></b>										
6.1	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><b>01.04.21 – 02.09.21</b></td> <td style="width: 25%; text-align: center;">Year to Date</td> <td style="width: 25%; text-align: center;">Year to 31.03.21</td> </tr> <tr> <td>Bank balance 01.04.20</td> <td style="text-align: right;">7,139.09</td> <td style="text-align: right;">6,833.52</td> </tr> <tr> <td><b>INCOME</b></td> <td></td> <td></td> </tr> </table>	<b>01.04.21 – 02.09.21</b>	Year to Date	Year to 31.03.21	Bank balance 01.04.20	7,139.09	6,833.52	<b>INCOME</b>			
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Bank balance 01.04.20	7,139.09	6,833.52									
<b>INCOME</b>											

N.D.D.C. - Precept	425.0		850.0
	0		0
			124.6
HMRC - VAT refund	50.66		1
			240.0
Devon C.C. - P3 Partnership	0.00		0
			177.0
Devon C.C. - Grant for insurance	0.00		0
			495.0
N.D.D.C. - Community Support Group	0.00		0
		475.66	1,886.61
		7,614.75	8,720.13
<b>EXPENDITURE</b>			
DALC subscription	52.00	49.00	52.00
	300.5		300.5
Clerk's expenses	3	82.85	6
	172.4		172.4
Insurance	1	0.00	1
	104.0		104.0
Village Hall - Maintenance grant	0	0.00	0
	200.0		200.0
P.C.C. - Burial ground grant	0	0.00	0
Devon CPRE		60.00	0.00
	250.0		250.0
Loxhore Village Broadband CIC	0	0.00	0
Barnstaple Records Office	50.00	0.00	50.00
Citizens Advice	50.00	0.00	50.00
Highway Maintenance Fund	0.00	25.83	0.00
	200.0	250.0	200.0
P3 Footpath maintenance	0	0	0
	132.4		132.4
Community Support Group	0	0.00	0
Sundry Expenses	21.98	0.00	21.98
Vat Paid	47.69	62.16	47.69
		529.84	1,581.04
		7,084.91	7,139.09
<b>Allocated:</b>			
P3 money		825.71	1,075.71
Transparency Code Funding		438.36	438.36
Parish maintenance fund		509.00	509.00
Highway maintenance fund		2,786.55	2,812.38
Loxhore Community Support Grp		362.60	0.00
Loxhore Broadband CIC		0.00	0.00
		4,922.22	4,835.45
<b>Non-Ring-fenced Funds</b>		2,162.69	1,748.13
Parish Council Funds		7,084.91	6,583.58
Balance per Bank Account		7,084.91	6,583.58

	VAT recoverable - year to 31 March 2022	<u>£ 62.16</u>	Closed
7.0	<b><u>Chair's Business</u></b>		
7.1	Devon CPRE have canvassed Councils for support following a very successful campaign to highlight the vast acreage that is currently proposed in Devon for solar farms. They can provide assistance regarding planning applications and the impact on the countryside. Membership costs £60.00 per annum. Councillors discussed whether we should join and support CPRE and unanimously agreed to join and support them. Clerk to give RFO details so that application and payment can be made. Payment was made and an email has been received from the CEO of Devon CPRE thanking us for our support and reiterating the support they can provide should we need it.		Closed
7.2	Some recent very good work by Chris Comer and Jim Barr on pothole repairs and strimming verges has been conducted. Council agreed that a gift in recognition of this voluntary work be made and asked CD to arrange a suitable bottle for each. CD has done this and the gifts were gratefully received.		Closed
7.3	Her Majesty the Queen's Platinum celebrations are planned for 2 – 5 June 2022 (public holiday long weekend) and the lighting of beacons, big lunch, tree planting are the 3 main national events being planned. Council expressed a desire to support such activities but they would have to be led by the village hall committee as they own the hall and field. Clerk to write to Hall committee offering Parish Council support for any activities for the parish. MY wrote and received a positive response. The village hall committee will decide in due course what to do and thanked us for our offer of assistance.		Closed
8.0	<b><u>Next meeting</u></b> The Chair closed the meeting at 19:00, thanking everyone for attending. The next meeting will be held on Thursday 4th November 2021.		Closed

Minutes approved by Chair..... Date .....